



CCAB: <i>Calhoun County</i>		<i>For OCA Use Only:</i> <i>Approved CCIS Code</i> <i>Approved Projected Enrollment:</i> <i>Budget Recommendation:</i> <i>Conditions:</i> <i>Coordinator:</i>		
Local Program Name: <i>Community Re-Entry</i>				
Service Provider: <i>Calhoun County Community Corrections</i>				
CCIS Service Type: <i>Community Based Case Management – I24</i>				
Projected Enrollment: <i>180</i>				
Projected Length of Stay: <i>98</i>				
Does this program also use DDJR funding? <i>NO</i> If YES, how many OUIL 3rds are projected? Click here to enter text.				
Program Location (select all that apply):		Jail: <input checked="" type="checkbox"/>	Residential: <input type="checkbox"/>	Community: <input type="checkbox"/>
Program Status (new, modification, continuation): <i>Continuation</i>				
If a modification, describe here: <i>NA</i>				
List projected enrollment by member county: <i>180</i>				

CASE MANAGEMENT –

- Only Community Based Case Management uses this form. Jail Population Monitor and Gatekeeper use a different form (Case Management is more of a SERVICE while JPM and Gatekeeper are more of a FUNCTION).
- Proposed definition of Case Management:
 - *Problem-solving activity for specific populations to address barriers to successful completion of probation characterized by advocacy, communication, and resource management; promotes reduction of barriers to success and improved outcomes.*
- Since this sounds suspiciously like “probation” or possibly “intensive supervision”, proposed use of this program should be for very specific populations (targets) and very closely tied to your objective(s).
- You will be asked to clearly explain why additional case management beyond what is provided by probation supervision is necessary to help achieve your objectives.
- Case Management is not used to simply do data entry for offender enrollment and termination.
- If you have questions about what form to use or if your program really is “case management” please contact the OCA program section manager or your grant coordinator.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

The form permits text, uses drop-down options, and permits additional text when a drop-down option with further instructions is selected. Some text entries where longer responses are anticipated permit carriage returns [press Enter] to create separate paragraphs.

1. Identify the objective(s) from your felony and/or jail analysis (Part I) that this program is designed to address:
<i>Maintain a prison commitment rate of 17% or less.</i> Maintain prison commitment rate of 10% or less for probation violators.
2. Based on your objective(s), what is your target population?
1. <i>The target population consist of level III probation violator’s, straddle and presumptive cell</i>



offenders and Group Two offenders.

3. Describe the program:	
a.	Is an assessment (not screening) required to determine eligibility? NO
b.	Is assessment (not screening) part of the case planning process? YES , Needs are assessed through a questionnaire and services provided based on case plan developed by the Jail Diversion Coordinator.
c.	Based on what your program is intended to address within your targeted population, what are your eligibility (including exclusionary) criteria? Be sure to include assessment scores if applicable. Inmates released from jail who consist of level 111 probation violators, straddle and presumptive cell, and Group two offenders who display a need for re-entry services are eligible for programming post release. Currently there is no exclusionary criteria.
d.	Are recommendations for this program made in the PSI or PV sentence recommendation? YES
e.	How else are offenders identified and/or referred to this program? The Jail Diversion Coordinator reviews the local sentenced inmates report and referrals received from Circuit Court Probation and Parole Officers.
f.	Identify who is responsible for confirming eligibility and describe the process? Jail Diversion Coordinator. The JDC reviews local sentenced inmates who are within a month of release date. Eligible inmates meet with the JDC for an interview which determines participation eligibility.
g.	Describe your process for addressing referrals not meeting program target/eligibility. Referrals who do not meet eligibility are not interviewed for program participation.
h.	How is CCIS data gathered/entered? Circuit Court probation provides OMNI data which is downloaded into the CCAMIS computer programming.
i.	Does Case Management include goal/task setting? NO If yes, explain how goals/tasks are established and monitored: Click here to enter text.
j.	If referrals are made to other programs, they are non-PA 511 funded.
k.	What is the frequency of reporting/contact with the offender? Once per week.
l.	How is frequency of reporting/contact determined? Frequency of reporting is based on the needs of the individual.
m.	What happens during a typical session with an offender and how long is it estimated to take? Needs assessment is reviewed and initial case management plan is formulated. Referrals, if needed are made at this time. The report usually takes 20 minutes to half hour. Subsequent reports average 5-10 minutes, and the clients case is reviewed and updated
n.	Does the program design include collateral contacts with family, employer, school, treatment provider, etc.? YES, Contact with family and treatment providers when needed.
o.	Does the program assist offenders with securing identification and/or refer to additional social or supportive services such as health care or clothing assistance? YES.



<p><i>Information is provided on how to attain birth certificate, social security card and MI identification. All participants are directed to DHS which is located in a neighboring building.</i></p>
<p>p. Does the program monitor for new criminal activity? YES. Criminal activity is monitored for a length of 210 sdays after being released from jail to monitor recidivism.</p>
<p>q. This program provides drug/alcohol testing.</p>
<p>r. Explain involvement in 'q' above including the frequency/cost of testing if provided as part of this program: Four panel drug test (thc, meth, amph, opi) are \$10 and PBT's are \$1. Drug test are administered when evidence of useage is prevelant.</p>
<p>s. How are delivered services (for billing purposes) and offender progress and participation documented by the service provider? Drug and alcohol testing are the only services billed through Community Corrections.</p>
<p>t. How is offender progress/participation reported to the probation officer or referral source? Include frequency of reporting positive and negative progress and types of reports provided such as intake, monthly, termination, etc. Monthly Community Corrections status reports.</p>
<p>u. Why can probation officers not provide this level of service? Many of the participants are no longer under the supervision of probation.</p>
<p>v. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: NA</p>
<p>4. A program must meet at least one of the following objectives and there should be consistency between the objectives and strategies identified in Part I of your application, your targeting and eligibility noted above and your response here.</p>
<p>a. Will this program reduce prison commitments? YES</p>
<p>i. If YES, clearly describe how: This program helps in reducing prison commitments by linking clients with special needs to services that help the individuals re-entry back into the community.</p>
<p>b. Will this program impact jail utilization: NO</p>
<p>i. If YES, clearly describe how jail credit is awarded and documented for this program: NA</p>
<p>ii. Estimate how many jail bed days will be saved due to this program and describe how your estimate was calculated: None</p>
<p>c. Is this program intended to impact recidivism? YES</p>
<p>i. If YES, describe how and how it will be measured: Referring offenders to needed servies within the community can produce positive behavioral changes; reducing returns to jail and increasing the interval between incidents of criminal misconduct.</p>
<p>5. PERFORMANCE MEASUREMENT: At Midyear and Year end you are required to report on the status of the following Key Performance Indicators, at a minimum:</p>
<p>a. OCA recommends that 75% of PA511 funded program enrollees are from this program's primary target population. This discourages net-widening and focuses on populations in support of your objective(s).</p>
<p>b. Track the changes in PCRs, ADP and/or LOS based upon your program objectives per</p>



Part I. This will reflect status toward achievement of your objective(s).
c. Track jail bed days saved if applicable to your program design.
d. Track successful and unsuccessful terminations from the program.
e. Track the successful /unsuccessful discharge from probation for program completions/failures.
6. Develop additional performance indicators based on your program design such as completion of other monitored programs and conditions, improved family or community stability, improved assessment scores, etc., as you deem appropriate. Contact your grant coordinator for assistance if necessary.
Click here to enter text.