

TENTH JUDICIAL DISTRICT COURT  
STATE OF MICHIGAN, COUNTY OF CALHOUN

Administrative Order 2013 - 1

**APPOINTMENT OF MAGISTRATE**

In accordance with Administrative Order 2009-6, effective January 1, 2010, and MCL 600.8501 and 600.8503, and upon approval of the State Court Administrative Office (SCAO),

**IT IS ORDERED:**

1. The judges of the 10th District Court appoint Cheryl Lynn McDonagh as magistrate with the approval of Calhoun County. The magistrate's contact information is:

Name	Cheryl Lynn McDonagh
Court Address	161 E. Michigan Ave. Battle Creek, MI 49014
Phone Number	269-969-6650
E-mail Address	cmcdonagh@calhouncountymi.gov

It is the responsibility of the magistrate to notify the State Court Administrative Office of changes in the individual's contact information during the course of the appointment.

2. Cheryl Lynn McDonagh:
  - a. Is a registered elector in Calhoun County.
  - b. Will serve at the pleasure of the judges of the district court.
  - c. Has taken the constitutional oath of office.
  - d. Will file a performance bond in the amount of \$50,000 with the Calhoun County treasurer and chief judge.
  - e. Has completed a training course in traffic law adjudication and sanctions given by SCAO.
3. Magistrate Cheryl Lynn McDonagh is authorized to perform the following duties:

- a. Hear and preside over civil infraction admissions and admissions with explanation, and conduct informal hearings in civil infraction actions, and impose all sanctions allowed by statute, under the authority of MCL 600.8512a(a), MCL 600.8512 (traffic and parking civil infractions), 600.8719 (municipal civil infractions), MCL 600.8819 (state civil infractions), and other applicable sections of these acts. Informal hearings involving traffic or parking violations shall not be conducted until the magistrate has successfully completed the SCAO training course in traffic law adjudication and sanctions.
- b. Administer oaths and affirmations and take acknowledgments in writing. [MCL 600.8317]
- c. Perform marriages and charge a fee of \$10 which shall be deposited with the court for transmission to the funding unit at the end of each month. [MCL 600.8316]

Effective Date: August 16, 2013

Date: \_\_\_\_\_

Chief Judge Signature: \_\_\_\_\_