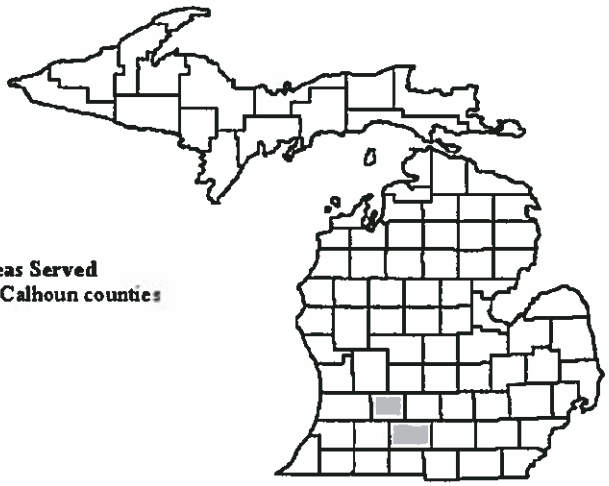
2016 ANNUAL IMPLEMENTATION PLAN
REGION 3-B AREA AGENCY ON AGING



Areas Served
Barry and Calhoun counties

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ANNUAL & MULTI YEAR IMPLEMENTATION PLAN

Michigan Aging and Adult Services Agency **2014-2016**

Region 3B Area Agency on Aging **FY 2016**

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County/Local Unit of Govt. Review

AAA Response:

The chairperson of each Board of Commissioners is mailed a copy of the AIP prior to the scheduled presentation with delivery and signature confirmation. Additionally, instructions on how to view the AIP on the agency's website are also provided. An email notification or board action is requested from the local unit of government indicating their formal approval, passive approval or disapproval of the AIP, as well as opportunity to share any concerns with the plan. If the AAA does not receive a response from the county or local unit of government by August 3, 2015, the AIP is deemed passively approved. The AAA notifies the AASA field representative by August 7, 2015, whether their counties or local units of government formally approved, passively approved, or disapproved the AIP.

The CEO makes a presentation at each County Commission meeting seeking active support, as evidenced by meeting minutes. Presentations are scheduled for July 21 at the Barry County Board of Commissioners meeting and the July 16, 2015, Calhoun County Board of Commissioners meeting.

Plan Highlights

1. A brief history of the area agency and respective PSA that provides a context for the AIP. It is appropriate to include the area agency's vision and/or mission statements in this section.

Region 3B Area Agency on Aging has been serving Barry and Calhoun counties since 1996 with a vision for creating a community where seniors and vulnerable adults are care for. Through advocacy, program planning and development, service coordination, funding and participation in strategic collaborations, Region 3B AAA seeks to achieve its mission to promote health, independence and choice as it serves seniors, adults with disabilities and caregivers.

2. A summary of services to be provided under the plan which includes identification of the five service categories receiving the most funds and the five service categories with the greatest number of anticipated participants.

The AAA's core direct services include care management, elder abuse prevention, Medicare/Medicaid Assistance, disaster advocacy and information and assistance. The AAA also contracts with providers for a variety of access, in-home and community services while purchasing other services that support care management clients and caregivers.

Through our direct services, grant-funded providers and purchase of service vendors, we provide more than 300,000 units of service annually. In 2014, our services touched more than 5,000 older adults in Barry and Calhoun counties.

The five service categories receiving the most funds are home delivered meals, congregate meals, care management, adult day services, and personal care. The five service categories with the greatest number of anticipated participants are health promotion/disease prevention, elder abuse prevention, information and assistance, home delivered meals and congregate meals.

3. Highlights of planned program development objectives.

As this is year 3 of our Multi-Year Planning period, several program development goals have already been accomplished. Some goals were carried over from 2015 or are ongoing, multi-year objectives. The following program development goals will be pursued in this planning period:

Increase staff cultural and clinical competency through training on Alzheimer's disease, diversity, person centered thinking and working with members of the LGBT community
Expand capacity in areas of options counseling, private pay and cost sharing
Increase community capacity and referrals of at-risk seniors and caregivers
Increase number of new participants in evidenced-based health promotion programs in the region with an emphasis on low-income and minority individuals and rural areas where programs have not been available previously
Increase agency's capacity to be responsive during a time of emergency through development of an aging services network response team
Engage in at least one targeted quality improvement initiative during the planning period
Continue provision of Senior Market Fresh program to help seniors remain healthy
Continue efforts to integrate CM and other processes into the health care continuum through participation in

local readmission initiatives, community collaborations, grants, etc.
Work with nutrition providers to identify at-risk program participants in need of other in-home and community services and develop a process for providers to make referrals to I and A for intake, referral and enrollment
Improve capacity in the area of options counseling for I & A, care management staff and providers
Provide advocacy, information, training and services to support the rights of older adults to live free from abuse, neglect and exploitation
Increase awareness of occurrence of older abuse and improve capacity of community to respond to abuse situation including increased reporting
Continue efforts to leverage support for expanded services to seniors in the region including exploration of entrepreneurial activities
Implement agency's strategic plan in coordination with other senior service agencies

4. A description of planned special projects and partnerships.

Calhoun County Office of Senior Services (CCOSS): The AAA continues to develop its relationship with the Calhoun County Office of Senior Services, the senior millage agency, to expand, coordinate and when possible consolidate services and activities. In addition to resourcing senior nutrition funding for the CCOSS, Region 3B AAA also manages a PERS program funded by the Millage and a community cares options program.

Pathways to Health: Pathways to Health addresses chronic disease management within the health care system. During the last program year, the AAA has increased its coordination with primary care physicians, launched two pilot projects, and increased participation on the MI*Staar initiatives in both counties.

Veterans Community Partnership: The AAA serves on the leadership cabinet for this initiative. Regional meetings have been held to help organizations from both organizations that serve veterans and community based organizations better understand the needs, barriers, and desires of veterans in need of services.

Albion Health Care workgroup and Albion Community Project committee: The agency has expanded its efforts to work alongside organizations and workgroups in Albion to address the needs within the community, especially as it relates to healthcare. The CEO serves on a workgroup helping address the issue of health care access with the Mayor and City Manager's office. The outcome of this workgroup was a collaborative application for route-based transportation from Albion to Marshall. The AAA will also provide up to $5,000 of program development funding to support this initiative.

Advancing Clinical Education (ACE) Aging Task Force workgroup: The ACE Committee has a goal of establishing and operating a geriatric education center to support the development of strong and viable health care workforce. It is a key initiative in Calhoun County that brings together the WMU School of Medicine, the local hospital and other colleges, and community-based organizations with a goal of maximizing patient and family engagement and improving health outcomes for older adults by integrating geriatrics within primary care. This sub-group of the ACE committee focuses on the potential for implementing the Aging Mastery Program in Battle Creek. If successful, this would be the first pilot in Michigan of the National Council on Aging's evidenced based program.

5. A description of specific management initiatives the area agency plans to undertake to achieve increased efficiency in service delivery, including any relevant certifications or accreditations the area agency has received or is pursuing.

At the direction of its board, the AAA will initiate a plan to redesign systems and organizational structure from

an input or "fund" approach to an output or "business" approach through an operational and process review. The effort will seek to validate and/or re-engineer its two core processes – care management and organizational financial integrity with a focus on improved accountability, outcomes measurement and board reporting methods. This project is being guided by a consultant that has worked with the organization over the last year and has significant business experience, especially in the health care industry.

6. A description of how the area agency's strategy for developing non-formula resources, including utilization of volunteers, will support implementation of the AIP.

The AAA has been very successful in obtaining non-formula resources in the past. The agency's CEO is an experienced grant writer and the agency has consistently obtained local, state and national grants from both public and private sources to support the agency's goals and objectives. Non-formula resources in the form of contracts with health care providers and health plans are also anticipated. Additionally, the planned management initiative has a focus on positioning the agency to pursue other lines of business that can expand the service available through programs like private pay and integration of core competencies into existing health care continuums.

Public Hearings

Date	Location	Time	Is Barrier Free	No of Attendees
05/15/2015	Burnham Brook, 200 W. Michi	04:00 PM	Yes	21

Narrative:

Region 3B Area Agency on Aging holds a public hearing in Calhoun County and an input session in Barry County annually in non-MYP years. The AAA Advisory Council hosts the public hearing each year. It is published in local papers at least 30 days prior to the meeting and included on our website and social media pages. The Policy Board is invited to attend along with providers and the public. The plan is made available within two weeks of the hearing upon request. There were 21 people at the Calhoun County hearing held on May 18 at Burnham Brook Community Center.

In Barry County, an input session is held as part of the regular board meeting of the Barry County Board of Commissioners. A copy of the plan is made available to the members and any questions or input received is included with the AAA's submitted AIP. The Barry County input session was held on June 16, 2015.

Scope of Services

1. Describe changes from the approved FY 2014-2016 MYP, if any, to the AAAs priorities for addressing identified unmet needs within the PSA for FY 2016.

For 2016, the AAA is requesting a direct service for senior center staffing and senior center operations. Forks Senior Center board of directors, located in Albion, has approached the AAA and Calhoun County Office of Senior Services about supporting efforts to help the center pursue an organizational model that will provide for greater operational effectiveness and improved infrastructure. The goal is to create a more sustainable organizational model for operation of the Forks Senior Center that includes expanded scope of services to meet the needs of seniors in Albion. Forks Senior Center is currently a standalone private nonprofit. As the senior center has grown and the board is anticipating several member transitions, the opportunity exists to explore the potential to expand Forks scope of effort to become a true focal point in Albion. The organization is currently between directors as well and has recently relocated. FSC has had some financial strain but is seeing an increase in members as a result of the new and expanded activity center. The FSC board also desires to have a stronger presence in the community, serving as a location for outreach to seniors, broader activities to support health and wellness, and an information center. FSC seeks to hire a full time director to meet their goals. Working with Calhoun County Office of Senior Services a Strategy Exploration Team (SET) will be created to identify models that could accomplish the goals. While the exact direction will be determined by this group, in anticipation of a potential model whereby the AAA would have operational control of the center, the AAA Policy Board has approved the inclusion of these two direct services so they will be in place should this model be put forth.

2. When a customer desires services not funded under the AIP/MYP or available where they live, describe the options the area agency offers.

In the previous funding cycle, the only service that was requested that could not be funded related to Chore services in Calhoun County. This continues to be a highly requested service through our region with inadequate resources to meet the need even though it is now funded by both the AAA and the Senior Millage in both counties. If a customer requests a service not funded under the AIP or where they live, the resource specialist identifies other potential sources of the service including private pay and cost sharing. The goals of the individual in relation to the service are discussed and the I&A specialist discusses methods and resources, both public and private, for securing the services requested. Individuals are offered options counseling. The AAA does have limited resources for one-time needs that meet a specific goal of avoiding the loss of independence or putting a senior at imminent risk for loss of independence. When there are a large number of requests for a specific service, the AAA may work with local providers and nonprofits to seek methods of delivery for that service and explore potential funding, such as Senior Millage or community foundation support.

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Planned Service Array

	Access	In-Home	Community
Provided by Area Agency	• Care Management • Case Coordination and Support • Disaster Advocacy and Outreach Program • Information and Assistance		• Senior Center Operations * • Senior Center Staffing * • Programs for Prevention of Elder Abuse, Neglect, and Exploitation
Participant Private Pay	• Care Management • Case Coordination and Support • Transportation *	• Home Care Assistance • Home Health Aide • Personal Care • Assistive Devices & Technologies * • Respite Care	
Funded by Other Sources	• Information and Assistance * • Transportation *	• Home Injury Control • Friendly Reassurance *	• Adult Day Services • Home Repair • Senior Center Staffing
Contracted by Area Agency	• Transportation	• Chore • Homemaking • Home Delivered Meals • Personal Care • Respite Care	• Adult Day Services • Congregate Meals • Disease Prevention/Health Promotion • Legal Assistance • Long-term Care Ombudsman/Advocacy • Senior Center Staffing • Creating Confident Caregivers • Caregiver Supplemental Services • Kinship Support Services • Caregiver Education, Support and Training
Local Millage Funded	• Care Management * • Case Coordination and Support * • Information and Assistance * • Transportation	• Chore • Home Care Assistance * • Homemaking • Home Delivered Meals • Personal Care * • Assistive Devices & Technologies • Respite Care *	• Adult Day Services • Congregate Meals • Disease Prevention/Health Promotion * • Assistance to the Hearing Impaired and Deaf * • Home Repair * • Senior Center Operations * • Senior Center Staffing • Vision Services * • Programs for Prevention of Elder Abuse, Neglect, and Exploitation

* Not PSA-wide

Planned Service Array Narrative

During its MYP development, Region 3B Area Agency on Aging works with the Calhoun County Office of Services to the Aging (Millage) and Barry County Commission on Aging to complete a community needs assessment (CNA) and service provider survey. The CNA and provider survey help provide a more complete picture of the needs and service availability within our region. The AAA works closely with Calhoun County Millage and Barry County COA to develop the service array. For instance, in Calhoun County the AAA has an inter-local agreement with the county to oversee and manage the assistive technology, home delivered meals, and congregate meals programs. The funds are provided to the AAA to distribute to the chosen providers. This creates a more streamlined process and gives us greater flexibility in defining needed services and how they will be funded. Vision and hearing is funded only by the Senior Millage as they are provided by the County's health department.In Barry County, the COA receives all of the Millage funding. During the RFP and AIP/MYP planning, the AAA works with COA to determine the appropriate level of services and to identify gaps. For instance, adult day care has seen a significant increase in the last few years which has aligned with increased funding received by the AAA. This allows the COA to allocate dollars to other programs that aren't as well funded. The majority of services are available in the array with the exception of home injury control, outreach, counseling, and nutrition education and counseling. These activities are part of other programs, such as PATH, and are built into administrative activities (outreach).

Targeting

1. Describe changes for FY 2016, if any, to the area agency's targeting strategy for the MYP cycle, including planned outreach efforts with underserved populations. If none, mark NA in the provided dialog box.

NA

2. If there are changes to the area agency's targeting strategy, indicate in the second dialog box how specific goals or targets will be addressed in FY 2016

NA

Regional Service Definitions

Service Category	Fund Source			Unit of Service
☐ Access ☑ In-Home ☑ Community	☑ Title III PartB ☐ Title VII ☐ State In-home ☐ Other _____	☐ Title III PartD ☐ State Alternative Care ☐ State Respite	☐ Title III PartE ☐ State Access	1 service or :15 unit

Service Name/Definition

Gap Filling

Minimum Standards

previously approved

Rationale (explain why activities cannot be funded under an existing service definition)

A direct service waiver is requested to insure that there is an adequate supply of the service in the region and that the needs of seniors can be met. Because of the extensive wait list for ongoing care management services in the region, gap filling services allows the agency to meet pressing needs that are usually one-time or intermittent.

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Access Services

Care Management

Starting Date	10/01/2015	Ending Date	09/30/2016
Total of Federal Dollars		Total of State Dollars	$142,569.00

Geographic area to be served

Barry and Calhoun Counties

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Care management staff are knowledgeable and skilled in the areas of person-centered thinking, working with diverse populations, and current practice guidelines

Activities:
Conduct at least four trainings for care management staff on areas of core competency
Provide up to $600 per employee for training, education and obtaining CEUs
Provide training on working with diverse populations for all agency staff with a focus on LGBT, Alzheimer's disease and other diverse populations
Train one additional staff member as a PCT Master Trainer
All new agency staff will receive training on person-centered thinking within one year of hire
The agency will develop new practices related to cost sharing and private pay to meet the needs of more seniors
Timeline: September 30, 2016

Goal: The AAA will increase its capacity to meet the needs of seniors in need of services by developing a stronger emphasis on cost sharing and the development of a private pay program for consumers.

Activities:
Develop systems to support a private pay program for service coordination and care management
Increase efforts to achieve greater cost share among participants for care management services
Train staff on processes related to private care management and cost sharing for participants
Develop marketing materials for private pay services of the agency
Determine capacity to contract for services with health plans and health care providers to expand services available to participants with insurance coverage
Timeline: September 30, 2016

Number of client pre-screenings:	Current Year:	109	Planned Next Year:	135
Number of initial client assesments:	Current Year:	33	Planned Next Year:	35
Number of initial client care plans:	Current Year:	28	Planned Next Year:	30
Total number of clients (carry over plus new):	Current Year:	70	Planned Next Year:	73
Staff to client ratio (Active and maintenance per Full time care	Current Year:	1:40	Planned Next Year:	1:40

Region 3B Area Agency on Aging **FY 2016**

Case Coordination and Support

Starting Date	10/01/2015	Ending Date	09/30/2016
Total of Federal Dollars	$35,000.00	Total of State Dollars	

Geographic area to be served

Barry and Calhoun

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Consumers who do not meet the AAA Care management criteria and are not eligible for the MI Choice Waiver program have access to services that meet their social, psychological and physical health needs

Activities:
Identify individuals not eligible for MI Choice Waiver or AAA care management but who cannot afford to pay for service are identified at intake
Needs of consumers are determined through assessment and options counseling
Services are arranged for and provided as determined in their plan of care
Timeline: September 30, 2016

Disaster Advocacy & Outreach

Starting Date	10/01/2015	Ending Date	09/30/2016
Total of Federal Dollars	$3,600.00	Total of State Dollars	

Geographic area to be served

Specify the planned goals and activities that will be undertaken to provide the service.

Goal: Continue to increase agency's capacity to be responsive during a time of emergency through development of a comprehensive Continuity of Operations Plan and Community Resource Response toolkit

Activities:
Continue serving on Emergency Response Coalition
Maintain CERT trained volunteer
Conduct at least one training with providers and/or older adults on disaster preparedness
Participate on at least one disaster exercise
Support efforts to enroll older adults on Functional Needs Registry
Timeline: September 30, 2016

Information and Assistance

Starting Date	10/01/2015	Ending Date	09/30/2016
Total of Federal Dollars		Total of State Dollars	$24,686.00

Geographic area to be served

Barry and Calhoun

Specify the planned goals and activities that will be undertaken to provide the service.

Region 3B Area Agency on Aging **FY 2016**

Goal: The AAA information and assistance is coordinated, trusted and knowledgeable resource for long-term care, in-home and community based services for seniors, adults with disabilities, caregivers and referral agencies in the region

Activities:
Participate in at least 6 presentations annually about the AAA and its programs and services, as well as those of partner agencies, with at least two with targeted populations
I&A staff maintain AIRS certification
Increase number of options counseling sessions conducted and documented
Timeline: September 30, 2016

Direct Service Request

Senior Center Operations

Total of Federal Dollars $100.00 Total of State Dollars

Geographic Area Served Calhoun County

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each services category.

Goal: Support efforts of Forks Senior Center (FSC) to improve greater operational effectiveness and improved infrastructure in order to create a more sustainable organizational model of operation that includes an expanded scope of service through the support of the AAA and its resources

Activities:
Support FSC efforts to hire a full time Program Manager: FSC is asking for additional funding not to exceed $20,000 from both the Calhoun County Senior Millage and Area Agency on Aging
Establish a Strategy Exploration Team to begin the process of developing a proposed strategy beyond October 2015
Strategy Exploration Team would meet to begin the process of determining best organizational, governance and sustainability model to meet the goals
If the decision is made to transfer operational control, grant funds allocated for Forks Senior Center would be shifted to direct service.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the services provision request (more than one may be selected).
(A) Provision of such services by the Area Agency is necessary to assure an adequate supply of such services.
(B) Such services are directly related to the Area Agency's administrative functions.
(C) Such services can be provided more economically and with comparable quality by the Area Agency.

A. Provision of services by the AAA is needed to assure continuation of the Forks Senior Center operation in Albion
C. Such support can be provided more economically and with improved quality by the AAA

Provide a detailed justification for the service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Forks Senior Center board of directors, located in Albion, has approached the AAA and Calhoun County Office of Senior Services, about supporting efforts to help the center pursue an organizational model that will provide for greater operational effectiveness and improved infrastructure. The goal is to create a more

sustainable organizational model for operation of the Forks Senior Center that includes an expanded scope of services to better meet the needs of seniors in Albion and assure continued operation of the center.

Forks Senior Center is currently a standalone private nonprofit. As the senior center has grown and the board is anticipating several member transitions, the opportunity exists to explore the potential to expand Forks scope of effort to become a true focal point in Albion. The organization is currently between directors as well and has recently relocated. However, FSC has had some financial strain and has had insufficient leadership in the past. With the recent move, FSC is seeing an increase in members as a result of the new and expanded activity center. The FSC board also desires to have a stronger presence in the community, serving as a location for outreach to seniors, broader activities to support health and wellness, and an information center. FSC seeks to hire a full time director to meet their goals. Having access to the resources of the AAA, as well as increased financial support, can help maintain FSC in Albion for the long term.

A Strategy Exploration Team (SET) has been established to begin the process of determining the best organizational, governance and sustainability model to meet the goals. This request is made in advance of the final decision so as to position the AAA to provide this service if the Strategy Exploration Team (SET) makes that recommendation. It will allow for a transition in operational control without making another mid-year change to the AAA's approved services.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

At the May 18, 2015, public hearing, the FSC proposal was shared and discussed. Previously Advisory Council and Policy Board members received information on the planned activities and the Policy Board approved moving forward on the process of deciding the next steps for FSC and to what extent that would involve the operation of the Center by the AAA. The proposed work plan was also discussed at the April board meeting with representatives from Forks Senior Center board in attendance.

The Policy Board and Advisory Council are supportive of this process.

Senior Center Staffing

Total of Federal Dollars $100.00 Total of State Dollars

Geographic Area Served Calhoun County

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each services category.

Goal: Support efforts of Forks Senior Center to improve greater operational effectiveness and improved infrastructure in order to create a more sustainable organizational model of operation that includes an expanded scope of service through the support of the AAA and its resources

Activities:

Support FSC efforts to hire a full time Program Manager: FSC is asking for additional funding not to exceed $20,000 from both the Calhoun County Senior Millage and Area Agency on Aging

Establish a Strategy Exploration Team to begin the process of developing a proposed strategy beyond

October 2015
Strategy Exploration Team would meet to begin the process of determining best organizational, governance and sustainability model to meet the goals
If decision is made to transfer operational control, grant funds allocated for Forks Senior Center would be shifted to direct service.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the services provision request (more than one may be selected).
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(B) Such services are directly related to the Area Agency's administrative functions.
(C) Such services can be provided more economically and with comparable quality by the Area Agency.

The basis for this request is that the provision of services by the AAA is needed to assure continuation of the Forks Senior Center operation in Albion and continued operation can be provided more economically and with improved quality by the AAA. (A. and C.)

Provide a detailed justification for the service provision request. The justification should address pertinent factors that may include: a cost analysis; needs assessment; a description of the area agency's efforts to secure services from an available provider of such services; or a description of the area agency's efforts to develop additional capacity among existing providers of such services. If the service is considered part of administrative activity, describe the rationale and authority for such a determination.

Forks Senior Center board of directors, located in Albion, has approached the AAA and Calhoun County Office of Senior Services, about supporting efforts to help the center pursue an organizational model that will provide for greater operational effectiveness and improved infrastructure. The goal is to create a more sustainable organizational model for operation of the Forks Senior Center that includes an expanded scope of services to better meet the needs of seniors in Albion and ensure continued operation of the center.

Forks Senior Center is currently a standalone private nonprofit. As the senior center has grown and the board is anticipating several member transitions, the opportunity exists to explore the potential to expand Forks scope of effort to become a true focal point in Albion. The organization is currently between directors as well and has recently relocated. However, FSC has had some financial strain and has had insufficient leadership in the past. With the recent move, FSC is seeing an increase in members as a result of the new and expanded activity center. The FSC board also desires to have a stronger presence in the community, serving as a location for outreach to seniors, broader activities to support health and wellness, and an information center. FSC seeks to hire a full time director to meet their goals. Having access to the resources of the AAA, as well as increased financial support, can help maintain FSC in Albion for the long term.

A Strategy Exploration Team (SET) has been established to begin the process of determining the best organizational, governance and sustainability model to meet the goals. This request is made in advance of the final decision so as to position the AAA to provide this service if the Strategy Exploration Team (SET)

makes that recommendation. It will allow for a transition in operational control without making another mid-year change to the AAA's approved services.

Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

At the May 18, 2015, public hearing, the FSC proposal was shared and discussed. Previously Advisory Council and Policy Board members received information on the planned activities and the Policy Board approved moving forward on the process of deciding the next steps for FSC and to what extent that would involve the operation of the Center by the AAA. The proposed work plan was also discussed at the April board meeting with representatives from Forks Senior Center board in attendance.

The Policy Board and Advisory Council are supportive of this process.

Regional Service Request

Total of Federal Dollars

Total of State Dollars

Geographic Area Served

Planned goals and activities that will be undertaken to provide the service in the appropriate text box for each services category.

Section 307(a)(8) of the Older Americans Act provides that services will not be provided directly by an Area Agency on Aging unless, in the judgment of the State agency, it is necessary due to one or more of the three provisions described below. Please select the basis for the services provision request (more than one may be selected).
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Describe the discussion, if any, at the public hearings related to this request. Include the date of the hearing(s).

Program Development Objectives

Area Agency on Aging Goal

A. Improve the health and nutrition of older adults
State Goal Match: 1

NARRATIVE

The AAA became the lead agency for the Senior Project Fresh program several years ago. Since that time, we continue to obtain significant local funding to add to the 100 coupons that each AAA receives - more than 1,000 more per year. We have parterened with MMAP to provide outreach at the distributions, worked with local funders to have interns that work with us, use volunteers at distribution sites, and worked with the Albion Community Foundation to provide additional programs alongside SPF.

OBJECTIVES

1. Continue provision of Senior Market Fresh program to help seniors maintain healthy nutrition by increasing access to local produce
Timeline: 10/01/2015 to 09/30/2016

Activities
Activity: Assign staff to promote and implement program
Activity: Secure local funding to purchase up to 1,000 additional coupons for Calhoun County

Expected Outcome
1,000 seniors are provided access to Senior Market Fresh coupons that help them obtain fresh fruits and vegetables, as well as receive information on local programs and resources that can support

B. Recognize and celebrate the cultural, economic, and social contributions of older adults and create opportunities for engagement in their communities
State Goal Match: 5

NARRATIVE

This goal focuses on areas of growth in cultural compentency for AAA staff and reaching into undreserved or at-risk communities.

OBJECTIVES

1. Promote cultural and clinical competency for AAA staff and service network in the areas of Alzheimer's disease and dementia related disorders and understanding
Timeline: 10/01/2015 to 09/30/2016

Activities
Work with the Alzheimer's Association of Michigan or local health care providers to develop training and improve competency of staff and providers in serving individuals with AD more effectively

Expected Outcome
At least 5 staff people receive specialized training

2. Improve agency's capacity to provide person-centered care for members of the LGBT community
Timeline: 10/01/2015 to 09/30/2016

Activities
Provide training for staff and service providers on issues in care for LGBT community members served in AAA programs

Expected Outcome
At least 4 staff members and/or providers receive training in inclusive care for LGBT community members

3. Seek to have a greater reach and presence among minority, low-income and rural communities demonstrated by participation in programs and services in targeted communities
Timeline: 10/01/2015 to 09/30/2016

Activities
Activity: Expand outreach to faith-based organizations, Substance Abuse Services (Albion), Albion Interfaith Ministries, JONAH, Health Equity Partnership and the Urban League to develop methods of outreach that are most appropriate and can reach minority populations
Activity: Continued support of "Senior Lifestyle Clubs" in rural areas of the region

Expected Outcome
Targeting goal is met

C. Use person-centered planning to ensure older adults have independence and self-direction through the array of long-term supports and services provided in the setting of their choice
State Goal Match: 6

NARRATIVE

As more choices become available through programs like PACE and MI Health Link, it is even more important that older adults have the information needed to make informed choices. Additionally, continued efforts must be made to assure that there are sufficient providers for servicse that are currently offered or that may be needed in the future.

OBJECTIVES

1. Work with nutrition providers to better identify at-risk program participants in need of other in-home and community services and develop a process for providers to make referrals to I&A for intake, referral and enrollment
Timeline: 10/01/2015 to 09/30/2016

Activities
Activity: Train contracted nutrition providers on Telephone Intake Guidelines used to provide initial screening for AAA and related community-based programs
Activity: Provide training to nutrition provider assessment specialists on programs in the community for older adults and eligibility requirements

Expected Outcome
Increased referrals to I&A

2. Improve capacity in the area of options counseling for I&A, care management staff and providers
   Timeline: 10/01/2015 to 09/30/2016

   Activities
   Activity: Train additional staff in options counseling
   Activity: Increase the number of options counseling sessions that are performed by staff
   Activity: Promote options counseling services throughout the region through marketing, presentations, website and print media
   Activity: Make resource database available via the Internet or on the agency's website for consumers, caregivers and providers

   Expected Outcome
   10% increase in number of options counseling sessions

D. Provide a variety of opportunities for older adults to enhance their physical and mental well-being, using evidence-based practices and other innovative programs
   State Goal Match: 7

   NARRATIVE

   The AAA has done signficant work in expanding the number and type of evidenced-baed programs available. An area where this has not been successful is Barry County. We have also worked to have lay leaders that reflect the demographic of those with whom they are working through collaborations with faith-based organizations, minority populations and other community-based orgnaization.

   OBJECTIVES

1. Increase number of new participants in evidenced-based health promotion programs in the region with an emphasis on low-income, rural and minority individuals where program have not been available previously
   Timeline: 10/01/2015 to 09/30/2016

   Activities
   Activity: Pursue method for receiving Medicare reimbursement for evidence-based self-management programs and other AAA services working with health plans, local hospitals, or primary care practices
   Activity: Add more trained leaders and master trainers in Barry County, Albion, among low-income and minority populations, through collaboration with commissions on aging, faith-based organizations, and community-based organizations

   Expected Outcome
   Increase in the number of leaders available and the number of completers of programs

E. Provide advocacy, information, and training and services to support the rights of older adults to live free from abuse, neglect and exploitation
   State Goal Match: 8

NARRATIVE

We have developed a good working relationship with our Adult Protective Services office. This has allowed us to be more effective in responding to abuse situations and providing resources. The Elder Abuse Prevention Coalition continues to serve as the primary advocate and resource. We continue our relationship with Elder Law of Michigan. We now are a primary intake location for non-APS exploitation/abuse cases in Calhoun County and have developed working relationships wtih law enforcement, legal services, and other partners to address abuse issues.

OBJECTIVES

1. Increase awareness of occurrence of elder abuse and improve capacity of community to respond to abuse situations including increased reporting
   Timeline: 10/01/2015 to 09/30/2016

   Activities
   Activity: Continue facilitation of Elder Abuse Coalition in Calhoun County and support for Elder Abuse Workgroup in Barry County
   Activity: Conduct at least two major elder abuse awareness events or campaigns in the service region
   Activity: Pursue other funding opportunities to address services and supports needed to prevent abuse and to respond to abuse victims outside of the APS system through collaborative efforts with Elder Law of Michigan
   Activity: Working with local partners, support expansion of resources and programs that help seniors avoid financial exploitation and increase awareness of the forms of protection and resources for vulnerable adults and individuals with disabilities
   Activity: Begin tracking abuse cases, victims, and situations through utilization of the Harmony I&A database

   Expected Outcome
   Increase in capacity to respond to and provide remedies for abuse victims and improved tracking of cases

F. Develop and enhance public and private partnerships to better serve older adults.
State Goal Match: 9

NARRATIVE

The AAA continues to explore partnerships that promote its mission and goals especially as it relates to the heatlh and safety of older adults. Since the 2014 Lakeview Meadows fire we have a strong working relationship with the Red Cross and an active role on the City of Battle Creek and Calhoun County emergency response coalitions. We also remain involved with local efforts wtihin the health care community as integration between the healthcare and long-term supports and services continue to be moved forward.

OBJECTIVES

1. Continue efforts to build relationships within the health care community to improve continuity of care and seamlessness within the health care system
   Timeline: 10/01/2015 to 09/30/2016

Activities
Activity: Continue efforts to integrate supports and services into the health care continuum through participation in local readmission initiatives, community collaborations, grants, and other methods
Activity: Increase and expand participation and collaboration with the Advancing Clinical Education workgroup in Calhoun County

Expected Outcome
At least one new funding opportunity or initiative that meets a need among older adults

2. Support efforts to provide services to Veterans and their caregivers
Timeline: 10/01/2015 to 09/30/2016

Activities
Activity: Continue participation with Veterans Caregivers Program including methods for stronger coordination and improving access
Activity: Develop materials specific to Veterans outreach

Expected Outcome
At least one outreach effort focused on or for Veterans or materials developed specific to the needs of Veterans

3. Increase agency's capacity to be responsive during a time of emergency
Timeline: 10/01/2015 to 09/30/2016

Activities
Activity: Assist at-risk clients and other seniors with registration on the Functional Needs Registry (www.swmiberready.org) - 2016
Activity: Provide training in emergency response protocols and capacity development for providers
Activity: Support the improvement of emergency preparedness among seniors and at-risk populations by continued coordination with the American Red Cross, participation on the Emergency Response Coalition, involvement with the Calhoun County CERT and other local initiatives

Expected Outcome
Increase in number of seniors on functional needs registry

G. Employ continuous quality improvement and innovation to accommodate the changing needs of older adults
State Goal Match: 10

NARRATIVE

The AAA's board have identified areas of improvement for the agency relative to processes in finance and care management. We will be working wtih a consultant to do a process improvement intiative. The board has also set a goal for improving our performance appraisal process and PTO system. These initiatives will not only make the organization more efficient, but help attract strong candidates to work in our programs serving older adults.

The agency will also work on improving its business savvy; allowing us to be better positioned for new opportunities and improved performance benchmarking - allowing the organization to attract new initiatives

and potential sources of funding.

OBJECTIVES

1. Engage in at least one targeted quality improvement initiative during the planning period
   Timeline: 10/01/2015 to 09/30/2016

   Activities
   - Activity: Work with Quality committee of board to develop a quality improvement initiative that is aligned with the strategic plan and state goals
   - Activity: Work through Quality committee of agency to execute initiative

   Expected Outcome
   Outcome: Improved process efficiency and performance benchmarking evidenced by new board reports and dashboard

Advocacy Strategy

AAA Response:

Region 3B Area Agency on Aging advocates for seniors and persons with disabilities to support its mission and vision of a community where people are cared for with an emphasis on insuring that they can remain in the setting of their choice for as long as possible.

The agency advocates at the national, state and local level. As a member of the Area Agencies on Aging Association of Michigan (4AM) and the National Association of Area Agencies on Aging (n4a) we are provided timely information on a variety of issues such as proposed legislation and public policy implications of legislation and funding decisions. We are provided an opportunity to seek input from seniors on issues that may affect them and provide a voice to their concerns. We have participated in efforts to preserve Escheats funding and affordable Medigap policies in Michigan with the changes proposed to Blue Cross Blue Shield of Michigan; supported efforts to expand the MI Choice Waiver Program; and improve protections for vulnerable adults in Michigan. We also annually participate in the n4a Policy Briefing in Washington, DC. Locally we have supported seniors and elected officials understand the important contribution of the Calhoun County Senior Millage to insuring health, independence and choice for seniors that benefit from the Millage.

The AAA Advisory Council and Policy Board are provided ongoing advocacy alerts and opportunities to participate in information and education campaigns. The Advisory Council's opinion is sought on a variety of issues impacting seniors and at times a resolution is passed in support of a particular issue. Elected officials and others with specialized knowledge are also invited to present at the Advisory Council meetings. Additionally, Advisory Council members and the community aparticipate in the annual Older Michiganians Day held in Lansing. Advisory Council and Policy Board members have also attended the Annual Policy Briefing in Washington, DC, that includes visits to legislators. The AAA also develops advocacy alerts to members and providers. In 2015, the AAA took 56 older adults from Barry and Calhoun counties to the Older Michiganians Day – our largest group to ever attend this event. This effort was spearheaded by an Advisory Council member, Dorothy Height. Ms. Height also serves on the Michigan Senior Advocate Council and reports monthly to the Advisory Council on legislative and policy issues affecting older adults.The agency also participates on the Silver Key Coalition. The CEO and other staff are active in local and state efforts to bring awareness to the needs of seniors through committee participation, attendance at Chamber Legislative Breakfasts, and presentations to elected boards and commissions.

Leveraged Partnerships

1. Include, at a minimum, plans to leverage resources with organizations in the following categories:

a. Commissions Councils and Departments on Aging.
b. Health Care Organizations/Systems (e.g. hospitals, health plans, Federally Qualified Health Centers)
c. Public Health.
d. Mental Health.
e. Community Action Agencies.
f. Centers for Independent Living.
g. Other

Strategy for partnering with providers

To the extent possible, the AAA works to leverage resources with community partners. The AAA will submit joint applications or support the application of organizations that are applying for grants that impact older adults. The agency also is part of a unique partnership that brings together the local mental health authority; a regional hospital; senior millage administrator; and a PACE program to support wellness and health programming for older adults in Calhoun County.

There is no commission on aging in Calhoun County, but we work to support the efforts of the Barry County Commission on Aging (BCCOA), including providing funding, sponsoring events, and supporting their initiatives in Barry County. Working with BCCOA, the AAA works to insure that the needs of seniors are met by funding those services that are most critical and that are not covered by or not funded to the extent needed through their county senior millage. We work very closely with the Calhoun County Office of Senior Services (Senior Millage) in Calhoun County including coordinating funding allocation, conducting joint provider assessments, conducting community needs assessments, joint program funding, community events, etc.

As a member of the multi-purpose collaborating body (MPCB) in both counties, the AAA seeks to work with agencies that serve seniors, whether through joint grant applications, supporting other agencies applications, providing in-kind donations of staff or resources, and other methods.

We are active on the Advancing Clinical Education workgroup in Calhoun County that has a strong emphasis on improving outcomes for older adults through improved clinical education and coordination with health care programs.

2. Describe the area agency's strategy for FY 2016 for working with ADRC partners in the context of the access services system within the planning and service area.

The AAA will continue to be a leader in the implementation of an ADRC partnership in Barry and Calhoun counties. The AAA is a convener on the ADRC of Barry and Calhoun counties working closely with Disability Network of Southwest Michigan which was granted emerging status in April of 2014. In addition to taking a lead role in development of the ADRC, we anticipate a significant role in moving forward the principles of the ADRC including enhanced person-centered planning, information and assistance, options counseling, involvement of people eligible for services, and streamlined program eligibility of information and assistance.

We have begun to serve as an unbiased intake agent for local programs, especially through the Calhoun County Senior Millage. This ensures that older persons are given options in choosing providers for programs like PERS and homemaking. We assist with making the referrals to the provider of consumer choice, including sharing pertinent information to insure a more seamless system for the consumers. We cross train with other senior services providers, and local human service agencies to help insure connection points in the community are well versed in eligibility and enrollment criteria.

3. Describe how the area agency can support Aging Friendly Community/Community for a Lifetime initiatives within the PSA, with the following as requested (include any past or present efforts underway).

a. Community assessments, senior survey results and demographic data that can be shared with community groups to enhance aging friendly assessments.

b. Information that can be provided to community groups to enhance the quality of their aging friendly community assessment in such areas as; supportive community systems, health care access, transportation, disease prevention/health promotion, safety, home repair and other relevant areas.

c. Technical assistance that can be offered to community groups in developing and collaborating on aging friendly community assessments or improvements.

d. Please identify the area agency staff contact regarding Aging Friendly Communities/Community for a Lifetime activities within the PSA:

Community assessments, senior survey results and demographic data that can be shared with community groups to enhance aging friendly assessments.

Region 3B Area Agency on Aging (AAA), working with the City of Battle Creek's Community Development Department (CDBG), and Calhoun County Office of Senior Services (Senior Millage) are embarking on a 12-month planning project to redesign the system of service delivery for chore and minor repair home services that will realign current funding streams, develop a more coordinated intake and assessment process between partners, and expand what chore services are available in Battle Creek. This program is supported by a grant from the Battle Creek Community Foundation.

This systems change "Seniors Safe at Home" effort brings together partners who have all been involved with the funding and delivery of chore services, home maintenance or minor home repair services for older adults in Battle Creek. This project will bring all of these organizations together with a goal to develop a long-term, sustainable integrated system around these services that is more holistic, addresses unmet needs, and more effectively utilizes available funding. The planned outcome of the initiative is to enhance the access to and availability of services that enhance home safety, thus prolonging independence, through an inventory of services and systems map, development of a referral network, and system integration strategy such as shared intake and assessment within minor home repair, maintenance, and chore programs for older adult homeowners in Battle Creek.

The AAA will serve as program lead and fiscal agent for this planning project. The activities within this effort are focused on planning and systems change – an in-depth, concerted effort to realign funding for these services and develop a more streamlined, interconnected, need-based process for meeting the needs of seniors in these programs.

Information is provided to community groups to enhance the quality of their aging friendly community

assessment in such areas as; supportive community systems, health care access, transportation, disease prevention/health promotion, safety, home repair and other relevant areas.

We provide information to the Battle Creek's CDBG Department from our needs assessment, as well as regional and national data as it relates to their efforts to improve the housibility and livability of Battle Creek. We also make numerous presentations to groups in the community related to aging-friendly community areas of focus. The CEO also sits on several local boards, such as Northpointe Woods independent and assisted living community, and provides the resources and information for these groups to study and implement aspects of the aging-friendly community concepts. Upon request, we also make presentations to local elected officials.

The AAA also provides training and resources to seniors, providers of senior services, and community groups on topics relative to helping enhance the quality of aging friendly communities, such as home safety, senior services, health care access, disease management programs, elder abuse prevention, and Medicare fraud prevention.

Technical assistance that can be offered to community groups in developing and collaborating on aging friendly community assessments or improvements.

The AAA served as a stakeholder on the Battle Creek City's Community Development Department 5-year Plan. Since this time, we have collaborated on redeveloping the Aging in Place initiative using the AARP readiness survey and other tools.

Please identify the area agency staff contact regarding Aging Friendly Communities/Community for a Lifetime activities within the PSA:

Karla Fales, Chief Executive Officer

Community Focal Points

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community. Explain the process by which community focal points are selected.

A focal point is a facility or entity designated to encourage the maximum co-location and coordination of service for older individuals in the PSA. During development of the MYP, the AAA will determine the effectiveness of the currently identified community focal points and insure adequate coverage of the service region. Rationale: Region 3B AAA service region has four major city areas and a large rural population. These "city-centers" are used as primary access points for older adults and include Albion, Battle Creek, Marshall in Calhoun County and Hastings in Barry County. Each area of has an identified physical location where seniors can access information, resources, support, activities, and services. Each site represents a funder of services, a provider or services or information, a cultural or recreational gathering place, or a unit of government. Each location provides some level of information about services to seniors and adults with disabilities. The region also has a number of informal focal points, especially in rural areas and Albion, through Senior Health Partners whole person wellness programs which are at many rural locations, senior centers, and congregate meal sites throughout the region.

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number

Name:	Barry County Commission on Aging
Address:	320 W Woodlawn, Hastings, MI 49058
Website:	www.barrycounty.org/health-and-community/commission-on-aging/
Telephone Number:	269-948-4856
Contact Person:	Tammy Pennington
No. of persons within boundary:	10,173
Service Boundaries:	Barry County
Services Provided:	ADC, senior nutrition, care management, respite care, caregiver, health promotion/disease prevention, chore, tax clinic, elder abuse prevention, MMAP counseling

Name:	Calhoun County Senior Services
Address:	315 W. Green St., Marshall, MI 49068
Website:	www.calhouncountymi.gov
Telephone Number:	269-781-0846
Contact Person:	Carl Gibson
No. of persons within boundary:	25,790
Service Boundaries:	Calhoun County
Services Provided:	MMAP site, primarily a funder of services

Name:	Forks Senior Center
Address:	101 N. Albion, Albion, MI 49224
Website:	http://www.forksseniorcenter.org
Telephone Number:	517-629-3842
Contact Person:	Micki Ogilbee
No. of persons within boundary:	9,167
Service Boundaries:	City of Albion and surrounding communities

Region 3B Area Agency on Aging **FY 2016**

Services Provided:	Senior activities, congregate meal site, health/wellness, community activities, MMAP counseling, tax counseling

Name:	Region 3B Area Agency on Aging
Address:	200 West Michigan Ave., Suite 102, Battle Creek, MI 49017
Website:	www.region3b.com
Telephone Number:	(269) 966-2450
Contact Person:	Karla Fales
No. of persons within boundary:	25218
Service Boundaries:	Calhoun and Barry Counties
Services Provided:	Care management, aging and disabilities resource line, Medicare/Medicaid Assistance Program, elder abuse prevention, community living program, MI Choice Waiver services, senior project fresh, PATH programs, options counseling

Other Grants and Initiatives

1. Describe other grants and/or initiatives the area agency is participating in with OSA and other partners.

The AAA, along with its partners, continues to be a high performing MMAP agency. The MMAP program is underfunded and cannot be supported with the amount of funding currently. The AAA has funding from the Calhoun County Senior Millage to further support the program. Our trained counselors offer accurate, unbiased, and objective information, counseling and assistance to beneficiaries on topics such as prescription drug plans, Medicare Advantage, supplemental/Medigap options, long-term care insurance, claims and billing program support, information and referral and community-based public benefits programs for those with limited income. We are also very active with Senior Medicare Patrol and conduct numerous outreach events in the community. There is a monthly Medicare Matters article in the local senior times publications that reaches throughout PSA 3B as well as adjacent areas of southwestern lower Michigan.

The agency also participates in Senior Market Fresh as the lead agency providing coupons for low-income seniors to purchase fresh fruits and vegetables at local farmer's markets. We receive significant local funding to expand our coupons from the state allotted 100 to more than 1,000 in Calhoun County.

We recently received funding to participate in the development of an Albion Senior Health Action Plan and a Seniors Safe at Home initiative, both funded by the Battle Creek Community Foundation. We are also participating in the PREVNT funded program of Elder Law of Michigan and have agreed to participate in a grant to develop a Uniform Consent for elder abuse victims with Elder Law of Michigan through a Hartford Foundation grant.

The agency participates with TCARE, Creating Confident Caregivers, PATH and other evidenced based programs in the PSA. Two staff were recently trained to provide TPAAN elder abuse prevention training.

2. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

These efforts support the agency's mission, the achievement of the state program development goals, and the quality of life for seniors in our service region by expanding services, supporting the protection of older adults, and improving systems integration for better outcomes. Partnerships are also a way to expand and extend the resources available in the community.

3. Describe how these grants and other initiatives reinforce the area agency's planned program development efforts for FY 2016.

In addition to expanding resources, these grants and initiatives can help meet needs that the AAA cannot meet on its own or with its own resources at an adequate level. They also help to insure that services are as integrated as possible and comprehensive.

Appendices

APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	0	0	0	6	10
Aged 60 and Over	0	0	0	0	0	3	6

Board Member Name	Geographic Area	Affiliation	Elected Official	Appointed	Community Representative
Jim Baldwin	Calhoun County	Business			Yes
Lyn Briel	Barry County	Long-term care			Yes
Allen Byam	Calhoun County	Retired law enforcement			Yes
Barb Frederick	Calhoun County/ Albion	Older adult			Yes
Steve Marzolf	Barry County	Health care			Yes
Corally O'Dell	Barry County	Retired senior services			Yes
Sherii Sherban	Calhoun County	Media			Yes
Nancy Mullett	Calhoun County	Legal Services			Yes
Doug Stewart	Calhoun County	Community mental health			Yes
Thomas Unger	Calhoun County	Provider			Yes
Katie Burns	Calhoun	Legal Services/nonprofit			Yes

APPENDIX B

Advisory Board Membership

	Asian/ Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	2	0	0	0	9	13
Aged 60 and Over	0	1	0	0	1	6	10

Board Member Name	Geographic Area	Affiliation
Robert Armstrong	Calhoun County	Education
Mike Bearman	Calhoun County	Elected Official
Jennifer Bouchard	Calhoun County	Housing
Dorothy Height	Calhoun County	Older adult/advocate
Julie McGinnis	Calhoun County	Nutrition
Lynnette Rich	Calhoun County	Older Adult/Minority populations
Monique Simons	Calhoun County	Provider services/faith based
Sherii Sherban	Calhoun County	Policy Board Representative/Media
Lois Bowers	Barry County	Barry County At-Large appointed representative
Lyn Briel	Barry County	Policy Board Representative/Long term care
Howard Gibson	Barry County	County Commissioner - Appointed
Jan Lydy	Barry County	Nutrition
Marlin Walters	Barry County	Older adult

APPENDIX D

Agreement for Receipt of Supplemental Cash-In-Lieu of Commodity Payments for the Nutrition Program for the Elderly

The above identified agency, (hereinafter referred to as the GRANTEE), under contract with the Michigan Office of Services to the Aging (OSA), affirms that its contractor(s) have secured local funding for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

Estimated number of meals these funds will be used to produce is:	**80,000**

These meals are administered by the contractor(s) as part of the Nutrition Program for the Elderly, and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

Therefore, the GRANTEE agrees to report monthly on a separate OSA Financial Status Report the number of meals served utilizing the local funds, and in consideration of these meals will receive separate reimbursement at the authorized per meal level cash-in-lieu of United States Department of Agriculture commodities, to the extent that these funds are available to OSA.

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products, and will provide separate accounting for receipt of these funds.

APPENDIX F

Request to Transfer Funds

1	The Area Agency on Aging requests approval to transfer funds **from Title III-B Supportive Services** to Title III-C Nutrition Services. The Agency assures that this action will not result in a reduction in support for in-home services and senior center staffing. Rationale for this request is below.	Amount of Transfer 25,000
With the impact of previous funding reductions, cost increases for food preparation and increase in demand in the region, the AAA anticipates a small wait list for home-delivered meals. The HDM program is a key resource in keeping seniors at home and is seen as a high priority service. To meet this need, the agency is prepared to transfer funding from III-B funding to HDM if needed.		
2	The Area Agency on Aging requests approval to transfer funds **from Title III-C1 Congregate Nutrition Services** to Title III-B Supportive Services for in-home services. The rationale as to why congregate participation cannot be increased is described below.	Amount of Transfer 0
3	The Area Agency on Aging requests approval to transfer funds **from Title III-C1 Congregate Nutrition** to Title III-B Supportive Services for participant transportation to and from meal sites to possibly increase participation in the Congregate Nutrition Program. Rationale for this request is below.	Amount of Transfer 0

FY 2016 AREA PLAN GRANT BUDGET

Rev. 04/2015

Agency: Region 3B Area Agency on Aging | Budget Period: 10/01/15 to 09/30/16

PSA: 3B | Date: 06/05/15 | Rev. No.: 0 | Page 1of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	194,805		194,805
2. Fed. Title III-C1 (Congregate)		238,580	238,580
3. State Congregate Nutrition		4,920	4,920
4. Federal Title III-C2 (HDM)		122,121	122,121
5. State Home Delivered Meals		215,969	215,969
8. Fed. Title III-D (Prev. Health)	13,503		13,503
9. Federal Title III-E (NFCSP)	81,693		81,693
10. Federal Title VII-A	-		-
10. Federal Title VII-EAP	-		-
11. State Access	14,686		14,686
12. State In-Home	115,016		115,016
13. State Alternative Care	57,870		57,870
14. State Care Management	142,569		142,569
16. St. ANS & St. NHO	22,902		22,902
17. Local Match			
a. Cash	405,100	468,000	873,100
b. In-Kind	-	-	-
18. State Respite Care (Escheat)	50,761		50,761
19. MATF & St. CG Support	75,826		75,826
20. TCM/Medicaid & CMP	18,450		18,450
21. NSIP		173,042	173,042
22. Program Income	-	-	-
TOTAL:	1,193,181	1,222,632	2,415,813

ADMINISTRATION

Revenues		Local Cash	Local In-Kind	Total
Federal Administration	72,300	549,105	-	621,405
State Administration	12,606			12,606
MATF & St. CG Support Administration	6,824			6,824
Other				-
Total:	91,730	549,105	-	640,835

Expenditures

	FTEs	
1. Salaries/Wages	7.60	408,974
2. Fringe Benefits		147,986
3. Office Operations		83,875
Total:		640,835

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
Calhoun County Millage Care Options	7,700		
Calhoun County Millage Benefits Coun	3,200		
Calhoun County Millage Meals Funding	19,500		
MI Choice Waiver Admin	518,705		
Total:	549,105	Total:	-

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Karla Jan Fales
Signature

CEO
Title

06/05/15
Date

FY 2016 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Region 3B Area Agency on Aging
PSA: 3B

Budget Period: 10/01/15 to 09/30/16
Date: 06/05/15
Rev. No.:

Rev. 04/2015

SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII	State Access	State In-Home	St. Att. Care	State Care Mgmt	St. ANS St. NHO	St. Respite (Escheat)	MATF & St. CG Sup.	TCM-Medicaid CMP Fund	Program Income	Cash Match	In-Kind Match	TOTAL
1. Access																
a. Care Management	-		-		-			142,569	-			18,450	-	-	-	161,019
b. Case Coord/supp	35,000		-		-			-	-				-	50,000	-	85,000
c. Disaster Advocacy	3,600												-	-	-	3,600
d. Information & Assis	-		-		14,686				10,000				-	36,800	-	61,486
e. Outreach	-		-		-				-				-	-	-	-
f. Transportation	17,500		-										-	-	-	17,500
2. In-Home																
a. Chore	8,500												-	-	-	8,500
b. Home Care Assis	200					-	-		-				-	-	-	200
c. Home Injury Cntrl	-		-										-	-	-	-
d. Homemaking	1,500					35,000	5,000		2,500				-	-	-	44,000
e. Home Health Aide	-					-	-		200				-	-	-	200
f. Medication Mgt	200					500	3,200		802				-	-	-	4,702
g. Personal Care	9,532					61,516	21,910		8,000				-	271,000	-	371,958
h. Assistive Device&Tech	5,000		-			500	10,000		300				-	47,300	-	63,100
i. Respite Care	500		-			17,500	2,200		1,000	4,000	10,125		-	-	-	35,325
j. Friendly Reassure	-												-	-	-	-
3. Legal Assistance	12,665		-										-		-	12,665
4. Community Services																
a. Adult Day Care	100		15,395				15,560		100	46,761	58,877		-	-	-	136,793
b. Dementia ADC	-		-				-		-	-			-	-	-	-
c. Disease Prevent	15,000	13,503	-										-	-	-	28,503
d. Health Screening	-												-	-	-	-
e. Assist to Deaf	-												-	-	-	-
f. Home Repair	-												-	-	-	-
g. LTC Ombudsman	2,437			-								-	-	-	-	2,437
h. Sr Ctr Operations	200												-	-	-	200
i. Sr Ctr Staffing	29,900												-	-	-	29,900
j. Vision Services	-												-	-	-	-
k. Elder Abuse Prevnt	10,000			-									-	-	-	10,000
l. Counseling	-		-										-	-	-	-
m. Creat.Conf.CG® CCC	-	-	-										-	-	-	-
n. Caregiver Supplmt	-		-										-	-	-	-
o. Kinship Support	4,521		7,352										-	-	-	11,873
q. Caregiver E,S,T	-		58,946										-	-	-	58,946
5. Program Develop	35,450												-	-	-	35,450
6. Region Specific																
a. GAP	3,000	-	-	-	-	-	-	-		-			-	-	-	3,000
b.	-	-	-	-	-	-	-	-		-			-	-	-	-
c.	-	-	-	-	-	-	-	-		-			-	-	-	-
d.																-
e.																-
7. CLP/ADRC Services	-		-		-			-	-				-	-	-	-
8. MATF & St CG Sup Adm											6,824					6,824
SUPPRT SERV TOTAL	194,805	13,503	81,693	-	14,686	115,016	57,870	142,569	22,902	50,761	75,826	18,450	-	405,100	-	1,193,181

FY 2016 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 04/2015

Agency: Region 3B Area Agency on Agin Budget Period: 10/01/15 to 9/30/16
PSA: 3B Date: 06/05/15 Rev. Number 0

FY 2016 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
Nutrition Services									
1. Congregate Meals	238,580		4,920		69,217	-	111,159	-	423,876
2. Home Delivered Meals		120,871		215,969	103,825	-	356,841	-	797,506
3. Nutrition Counseling	-	-	-	-		-	-	-	-
4. Nutrition Education	-	-	-	-		-	-	-	-
5. AAA RD/Nutritionist*	-	1,250				-	-	-	1,250
Nutrition Services Total	238,580	122,121	4,920	215,969	173,042	-	468,000	-	1,222,632

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by OSA.

FY 2016 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	CMP Fund	Program Income	Cash Match	In-Kind Match	TOTAL
LTC Ombudsman Services									
1. LTC Ombudsman	2,437	-		-	-	-	-	-	2,437
2. Elder Abuse Prevention	10,000		-			-	-	-	10,000
3. Region Specific	-	-	-	-		-	-	-	-
LTC Ombudsman Ser. Total	12,437	-	-	-	-	-	-	-	12,437

FY 2016 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
1. Chore	-	-	-	-	-	-	-	-	-
2. Homemaking	-	-	-	-	-	-	-	-	-
3. Home Care Assistance	-	-	-	-	-	-	-	-	-
4. Home Health Aide	-	-	-	-	-	-	-	-	-
5. Meal Preparation/HDM	-	-	-	-	-	-	-	-	-
6. Personal Care	-	-	-	-	-	-	-	-	-
Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2016 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
Kinship Ser. Amounts Only									
1. Caregiver Sup. Services	-	-				-	-	-	-
2. Kinship Support Services	4,521	7,352				-	-	-	11,873
3. Caregiver E,S,T	-	-				-	-	-	-
4.	-	-				-	-	-	-
Kinship Services Total	4,521	7,352				-	-	-	11,873

FY 2016 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 04/2015

Agency: Region 3B Area Agency on Agin Budget Period: 10/01/15 to 9/30/16

PSA: 3B Date: 06/05/15 Rev. Number 0

FY 2016 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
Nutrition Services									
1. Congregate Meals	238,580		4,920		69,217	-	111,159	-	423,876
2. Home Delivered Meals		120,871		215,969	103,825	-	356,841	-	797,506
3. Nutrition Counseling	-	-	-	-		-	-	-	-
4. Nutrition Education	-	-	-	-		-	-	-	-
5. AAA RD/Nutritionist*	-	1,250				-	-	-	1,250
Nutrition Services Total	238,580	122,121	4,920	215,969	173,042	-	468,000	-	1,222,632

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by OSA.

FY 2016 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	CMP Fund	Program Income	Cash Match	In-Kind Match	TOTAL
LTC Ombudsman Services									
1. LTC Ombudsman	2,437	-		-	-	-	-	-	2,437
2. Elder Abuse Prevention	10,000		-			-	-	-	10,000
3. Region Specific	-	-	-	-		-	-	-	-
LTC Ombudsman Ser. Total	12,437	-	-	-	-	-	-	-	12,437

FY 2016 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
1. Chore	-	-	-	-	-	-	-	-	-
2. Homemaking	-	-	-	-	-	-	-	-	-
3. Home Care Assistance	-	-	-	-	-	-	-	-	-
4. Home Health Aide	-	-	-	-	-	-	-	-	-
5. Meal Preparation/HDM	-	-	-	-	-	-	-	-	-
6. Personal Care	-	-	-	-	-	-	-	-	-
Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2016 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
Kinship Ser. Amounts Only									
1. Caregiver Sup. Services	-	-				-	-	-	-
2. Kinship Support Services	4,521	7,352				-	-	-	11,873
3. Caregiver E,S,T	-	-				-	-	-	-
4.	-	-				-	-	-	-
Kinship Services Total	4,521	7,352				-	-	-	11,873

Planned Services Summary Page for FY 2016 PSA: 3B					
Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	$ 161,019	6.67%			X
Case Coordination & Support	$ 85,000	3.52%			X
Disaster Advocacy & Outreach Program	$ 3,600	0.15%	X		X
Information & Assistance	$ 61,486	2.55%			X
Outreach	$ -	0.00%			
Transportation	$ 17,500	0.72%	X	X	
IN-HOME SERVICES					
Chore	$ 8,500	0.35%		X	
Home Care Assistance	$ 200	0.01%			
Home Injury Control	$ -	0.00%			
Homemaking	$ 44,000	1.82%	X		
Home Delivered Meals	$ 797,506	33.01%	X	X	
Home Health Aide	$ 200	0.01%	X		
Medication Management	$ 4,702	0.19%	X		
Personal Care	$ 371,958	15.40%	X		
Personal Emergency Response System	$ 63,100	2.61%	X		
Respite Care	$ 35,325	1.46%	X		
Friendly Reassurance	$ -	0.00%			
COMMUNITY SERVICES					
Adult Day Services	$ 136,793	5.66%	X	X	
Dementia Adult Day Care	$ -	0.00%			
Congregate Meals	$ 423,876	17.55%		X	
Nutrition Counseling	$ -	0.00%			
Nutrition Education	$ -	0.00%			
Disease Prevention/Health Promotion	$ 28,503	1.18%		X	X
Health Screening	$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	$ -	0.00%			
Home Repair	$ -	0.00%			
Legal Assistance	$ 12,665	0.52%		X	
Long Term Care Ombudsman/Advocacy	$ 2,437	0.10%		X	
Senior Center Operations	$ 200	0.01%		X	
Senior Center Staffing	$ 29,900	1.24%		X	
Vision Services	$ -	0.00%			
Programs for Prevention of Elder Abuse,	$ 10,000	0.41%		X	X
Counseling Services	$ -	0.00%			
Creating Confident Caregivers® (CCC)	$ -	0.00%			
Caregiver Supplemental Services	$ -	0.00%			
Kinship Support Services	$ 11,873	0.49%		X	
Caregiver Education, Support, & Training	$ 58,946	2.44%		X	
AAA RD/Nutritionist	$ 1,250	0.05%		X	
PROGRAM DEVELOPMENT	$ 35,450	1.47%			
REGION-SPECIFIC					
a. GAP	$ 3,000	0.12%	X		
b.	$ -	0.00%			
c.	$ -	0.00%			
d.	$ -	0.00%			
e.	$ -	0.00%			
CLP/ADRC SERVICES	$ -	0.00%			
MATF ADMINSTRATION	$ 6,824	0.28%			X
TOTAL PERCENT		100.00%	22.48%	62.47%	15.05%
TOTAL FUNDING	$ 2,415,813		$543,073	$1,509,261	$363,479

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns. Rounding variances of + or (-) $1 are not considered material.